



12 March 2015

## **NOTICE OF MEETING**

A meeting of the **POLICY AND RESOURCES COMMITTEE** will be held in the **COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD** on **THURSDAY, 19 MARCH 2015** at **11:00 AM**, or at the conclusion of the Special Meeting of Argyll and Bute Council, whichever is the later, which you are requested to attend.

Douglas Hendry  
Executive Director - Customer Services

## **BUSINESS**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST (IF ANY)**

**3. MINUTES**

Policy and Resources Committee held on 5 February 2015 (Pages 1 - 6)

**4. FINANCIAL MONITORING PACK AS AT 31 JANUARY 2015**

Reports by Head of Strategic Finance (Pages 7 - 134)

- Revenue Budget Monitoring Report as at 31 January 2015
- Monitoring of 1% Savings for 2014-15 and 2015-16
- Monitoring of Financial Risks
- Reserves and Balances
- Capital Plan Monitoring Report as at 31 January 2015
- Treasury Monitoring Report as at 31 January 2015

**5. PERFORMANCE REPORT FQ3 2014-15**

Report by Executive Director – Customer Services (Pages 135 - 144)

**6. ARGYLL AND BUTE COUNCIL EQUALITIES MAINSTREAMING REPORT AND PROGRESS ON EQUALITY OUTCOMES 2015**

Report by Executive Director – Customer Services (Pages 145 - 242)

- \* **7. REVISED REDUNDANCY POLICY AND PROCEDURES**  
Report by Executive Director – Customer Services (Pages 243 - 252)
- 8. INFORMATION MANAGEMENT STRATEGY**  
Report by Executive Director – Customer Services (Pages 253 - 282)
- 9. 2015 - 2019 CUSTOMER SERVICE STRATEGY**  
Report by Executive Director – Customer Services (Pages 283 - 360)
- 10. SCOTTISH GOVERNMENT FUNDING FOR WELFARE REFORM AND DISCRETIONARY HOUSING PAYMENTS - REPORT ON SPEND TO DATE AND FUTURE PROPOSALS**  
Report by Executive Director – Customer Services (Pages 361 - 370)
- 11. COUNCIL TAX ON EMPTY PROPERTIES**  
Report by Executive Director – Customer Services (Pages 371 - 380)
- 12. COUNTER FRAUD TEAM - BUSINESS CASE**  
Report by Executive Director – Customer Services (Pages 381 - 396)
- 13. DIRECT PAYMENTS POLICY AND PROCEDURAL GUIDANCE FOR STAFF AND MANAGERS 2014**  
Report by Executive Director – Community Services (Pages 397 - 444)
- 14. MEMBERSHIP OF THE PROPOSED SCOTTISH LOCAL AUTHORITY BUSINESS LOAN FUND**  
Report by Executive Director – Development and Infrastructure Services  
(Pages 445 - 454)
- 15. ASSESSMENT PROCESS FOR ADDITIONAL FUNDING REQUESTED AS PART OF REVENUE BUDGET 2015/16**
  - (a) **ASSESSMENT PROCESS FOR ADDITIONAL FUNDING**  
Report by Head of Strategic Finance (Pages 455 - 462)
  - (b) **ASSESSMENT OF EXTERNAL FINANCIAL REQUEST - KILMARTIN MUSEUM**  
Report by Executive Director – Development and Infrastructure Services  
(Pages 463 - 474)  
(Copies of the Business Case will be made available for Elected Members' perusal in the Members Room)
- 16. POLICY AND RESOURCES COMMITTEE WORKPLAN**  
Report by Executive Director – Customer Services (Pages 475 - 482)
- 17. LORN ARC TAX INCREMENTAL FINANCING (TIF) ASSET PROJECT 1 - LORN ROAD/KIRK ROAD IMPROVEMENTS - DUNBEG START UP REPORT**
  - (a) **REPORT BY EXECUTIVE DIRECTOR - DEVELOPMENT AND INFRASTRUCTURE SERVICES** (Pages 483 - 488)
  - (b) **APPENDIX ONE** (Pages 489 - 490)

- E2 18. MAJOR CAPITAL REGENERATION PROJECTS - UPDATE REPORT AS AT 20 FEBRUARY 2015**  
Report by Executive Director – Development and Infrastructure Services  
(Pages 491 - 508)
- E3 19. NEW SCHOOLS REDEVELOPMENT PROJECT- CAMPBELTOWN, OBAN, KIRN, DUNOON**  
Report by Executive Director – Community Services (Pages 509 - 584)  
(A3 copies of the associated appendices will be available for Elected Members' perusal in the Members Room. Members may also request a copy to be emailed to them on a confidential basis through Committee Services)
- E4 20. HELENSBURGH OFFICE PROJECT UPDATE**  
Report by Executive Director – Customer Services (Pages 585 - 590)
- E5 21. COASTAL EROSION AT FURNACE**  
Report by Executive Director – Development and Infrastructure Services  
(Pages 591 - 600)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

- E1&E4 Paragraph 8** The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.
- Paragraph 9** Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.
- E2&E3 Paragraph 8** The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.
- E5 Paragraph 6** Information relating to the financial or business affairs of any particular person (other than the authority).

Items marked with an “asterisk” are items, on the basis of information available at the time this Agenda is published, on which the Committee may not have delegated powers to act, and which may therefore require to be referred to the Council or another Committee, and that referral may depend on the decision reached at the meeting.

## **POLICY AND RESOURCES COMMITTEE**

Councillor Dick Walsh (Chair)  
Councillor Vivien Dance  
Councillor Alistair MacDougall  
Councillor Roderick McCuish  
Councillor Ellen Morton  
Councillor Douglas Philand  
Councillor Len Scoullar  
Councillor Sandy Taylor

Councillor Robin Currie  
Councillor Donald Kelly  
Councillor Duncan MacIntyre  
Councillor Aileen Morton  
Councillor Gary Mulvaney  
Councillor James Robb  
Councillor Isobel Strong  
Councillor Richard Trail

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